

DU-COMM

DuPage Public Safety Communications

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FIRE OPERATIONS SUBCOMMITTEE - Minutes

Thursday, November 18, 2021 – 08:00 Hours

Virtual via Zoom

1. Call to Order

Chief Tanner called the meeting to order at 08:02 hours.

Bartlett	DC Brian Becker	Roselle	Chief Mark Bozik
Carol Stream	Chief Rob Schultz	Villa Park	Chief Ron Rakosnik
Darien-Woodridge	Chief Steven Gorsky	Villa Park	DC Steve Stapleton
Darien-Woodridge	DC James Karasek	Warrenville	Chief Andy Dina
Darien-Woodridge	DC Jim Lahanis	West Chicago	Chief Pat Tanner (Chairman)
Downers Grove	Chief Scott Spinazola	Wheaton	DC Pete Vassios
Elmhurst	Interim Chief Bill Anaszewicz	Winfield	Chief Steve Evans
Glenside	Chief Rich Cassady	York Center	Chief Rick Sanborn, Jr.
Hanover Park	Chief Eric Fors	York Center	DC Bret Mowrey
Lisle-Woodridge	Chief Keith Krestan	DU-COMM	DD Nicole Lamela
Lisle-Woodridge	DC Steve Demas	DU-COMM	DD Matt Baarman
Lombard	Chief Rick Sander	DU-COMM	MIS Manager Scott Klein
Oak Brook	Interim Chief Jim Arie	DU-COMM	CM Tyler Benjamin
Oakbrook Terrace	Chief Ralph DeLuca, Jr.	DU-COMM	Exec Sec. Christine Keifer

Guest: Heather Berg, Frontline

2. Approval of Meeting Minutes:

A. October 21, 2021

Chief Bozik made the motion to approve the October 21, 2021 minutes and Chief Evans seconded. Motion approved by unanimous voice vote.

3. Peer Review – N/A

4. Reports

A. Staff

DD Lamela noted a several resignations in recent days, to work closer to home. Three (3) TCs in police radio training, four (4) new hires finishing classroom, and four (4) to start on January 22nd. Between the resignations and FMLAs we are short for the holidays. She noted outages for phones, fire, and Purvis in the report and will continue to keep group aware. Drills for Emergency Operations conducted on Monday, no feedback, but several agencies and our staff appreciated the drill. She thanked CM Benjamin for coordinating the drill and noted the plan to continue the drills quarterly.

DD Baarman noted work to decommission site no longer needed due to the circuit reduction project where sites were consolidated. About five (5) MOUs updates are in process, which will complete the project for 34 agencies. Work to determine the next microwave links to replace as many of the 25 Comcast connections before the contract ends in June. Connections would then move to month-to-month. Techs to contact agencies on the needed paths. Adding a monitor to workstations, and will add new computers to replace the thin client, and work on the two new positions installed in the training center.

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Chief Tanner asked if everyone understood the drill update, or had questions. Chief Bozik noted Emergency Operations depends on MPS and during the drill the ETSB updated MPS, and CADview did not populate for the morning session and was not corrected until 11:00. This is a significant issue in Emergency Operations and should be addressed with the ETSB. DDO noted the ETSB is in the process of changing from Asset Panda to Monday.com and she receives a flood of asset panda tickets, or none. For some reason she is not seeing tickets in a timely manner, and will be discussed at the next CAD focus meeting. She was unaware of the update, told it was a map update, but not during the time of the drill. Also discussing the VESTA rollover to the other PSAP and will discuss at CAD Focus and FSA.

Chief Tanner noted when the MPS is updated, sometimes vehicles can't see the events or units, just a blank screen, or the last group of events/units are frozen. If this happens, must go to INetViewer to see everything, which may not be ideal for all.

B. ETSB

DD Lamela noted the radio purchase was approved. The two ETSB positions were approved.

Chief Arie asked about service until the end of December and noted concerns to get agreement in place. DD Baarman noted the ETSB approved the renewal of a one-year DU-COMM support agreement, but the radio contract includes a service contract to manage repairs. The ETSB want tickets sent to them and they will be assigned as needed. The agencies MOUs were not approved, and they discussed if DU-COMM should sign on behalf of member agencies. Chief Bozik noted the Executive Committee recommended DU-COMM ask ETSB to create one MOU for all member agencies.

C. MABAS Divisions (2, 10, 12, 16)

None.

D. Apparatus Changes

None.

5. Committees

A. Fire Marshal Meeting – Next meeting: February 3, 2022.

Report of November 3, 2021 meeting

DD Lamela noted a review the alarm board operations Directive and the demo from Frontline. The Fire Marshals were excited about one central location for Keyholders. Discussed the SIS interface to CAD and recently learned every address for each alarm (6000) must be rekeyed to meet the same standards as the CAD. Will start that process soon and hope to complete before the first of the year. Everything else was tested.

B. Fire Standardization Committee

Chief Spinazola noted FSC will discuss the Emergency Operations test results. Continue discussions on LiveMUM that dovetails with Change of Quarters issues. Radio project discussions continue. Chief Gorsky to retire, which creates a vacancy for the Fire South Representative. Two are interested to fill the position and working through the process.

6. Old Business

A. Radio Replacement

Chief Dina noted he had nothing to add, DD Baarman provided a comprehensive report earlier. The next PAC meeting is December 9th. Send any questions or comments to him.

B. Emergency Ops Drills – November 15, 2021 - Update

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7. New Business

A. Keyholder – Frontline demo

DD Lamela introduced Heather Berg from Frontline. Heather provided demo on the Keyholder product that includes updates suggested at the Fire Marshal demo. Chief Bozik asked about cameras links and Heather noted no links to access, but investigators will know to ask the business for surveillance.

DD Lamela noted a question: Is it possible for each agency to receive a monthly report of keyholder access to include date and time, and local use, to maintain integrity. Heather noted Frontline is known for their reporting. The public will only be able to access a single link to their account that is emailed to them and only the name and phone numbers can be updated - there is no portal. Reports can be created to show who updated accounts.

DD Lamela noted another question: Can agencies export information from programs like FlowMSP or Imagetrend. Heather noted Frontline would need comparable fields in an EXCEL worksheets that could be uploaded into their system. Imagetrend and EOS are the new inspection programs and Frontline could contact them to determine if a link can be created between their programs. Contact her with questions.

B. Written Directive

13.00.00 Alarm Board Operations – 2nd revision

13.04.00 Keyholder Maintenance

DD Lamela noted a review of all Directives in underway. She summarize changes to the two written directives and noted Fire Marshal reviewed 13.00.00 Alarm Board Operations.

Chief Arie made the motion to approve Written Directive 13.00.00 and 13.04.00 and Chief Rakosnik seconded. Motion approved by unanimous voice vote.

8. Other Business

Chief Tanner asked about the Comcast outage and asked if anything was learned that affected DU-COMM, other PSAPs, and/or agencies. DD Lamela noted the first indication was the Purvis console went red then we learned many MPS lost connection. Started to determine if it was a server, and ETSB DD thought it was a microwave issue, and during that discussion, messages were received that the Comcast outage was nationwide. She summarized actions to help the On-Duty supervisor troubleshoot in the future, and more training will be issued. Next month may include this training. Chief Tanner asked if there were other questions or concerns regarding this matter, and there were none.

Chief Tanner recognized Chief Gorsky for his work not only in this committee, but also on the Standardization Committee. A lot of work over the years and thanked Chief Gorsky for his efforts and wish him well.

9. Adjournment

At 8:49 a.m. Chief Arie made a motion to adjourn the meeting and Chief Rakosnik seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

The next Fire Operations Subcommittee meeting is December 16, 2021 – 8:00 a.m. at DU-COMM.

Respectfully submitted,

Christine Keifer

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