

# DU-COMM

**DuPage Public Safety Communications**  
420 N. County Farm Road, Wheaton, IL 60187  
(630) 260-7500 Main  
[www.ducomm.org](http://www.ducomm.org)



## EXECUTIVE COMMITTEE MEETING AGENDA

Wednesday, September 28, 2022 – 7:30 a.m.

420 N. County Farm Road, Wheaton, IL 60187

Virtual: <https://us06web.zoom.us/j/86209931617?pwd=UStNc1E3ck5GakswRDFhTGhHek5mQT09>

Meeting ID: 862 0993 1617 - Passcode: 464504

1. **Roll Call**
2. **Public Comment**  
Submit any public comments by email to: [contact@ducomm.org](mailto:contact@ducomm.org) by Tuesday, **09-27-22** at 5:00 p.m.
3. **Employee Recognition**
  - A. Proclamation 22-002 – TC Perez
  - B. Wall of Life Honorees – TC Zalga and TC Cruse**Action Requested:** Review and approve Proclamation 22-002.
4. **Approval of Minutes**
  - A. August 24, 2022 - Executive Committee Minutes
  - B. August 24, 2022 - Closed Session Minutes**Action Requested:** Review for approval the meeting minutes.
5. **Approval of Financials**
  - A. Monthly Revenue Expenditure Report – August 2022
  - B. Monthly Bill Listing – August 2022**Action Requested:** Review for approval the monthly bill listings.
6. **Committee Reports**
  - A. Chiefs Operating Committee Report – Chief Bozik
  - B. Finance Subcommittee Report - Administrator Guttman – no September meeting
  - C. DuPage County ETSB Report - Administrator Guttman
7. **Staff Reports**
  - A. Interim Director's Report - William Balling
  - B. Operations Department Report - Nicole Lamela
  - C. Support Services Department Report - Matt Baarman
  - D. Administrative Department Report - Angela Athitakis
8. **Old Business**
  - A. Selection Committee - Executive Director Search – Update  
**Action Requested:** Review & recommend approval of Executive Director Candidate to Board of Directors.
  - B. Interim Director Agreement (beyond mid-November) - Discussion
  - C. Alarm Fees – Update
9. **New Business**
  - A. FYE22 Annual Audit  
**Action Requested:** Review & recommend approval of FYE22 Audit to the Board of Directors.  
**Budget Impact:** Per memo
  - B. FYE23 Budget Amendment  
**Action Requested:** Review & recommend approval of FYE23 Budget Amendment to the Board of Directors.  
**Budget Impact:** Per memo
  - C. Staffing request – part-time Telecommunicator increase  
**Action Requested:** Review & recommend approval to the Board of Directors.  
**Budget Impact:** Per memo

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- D. Fire Detection Proposal – 170 Wall Street, A&B buildings  
**Action Requested:** Review & recommend approval of Fire Detection Proposal to the Board of Directors.  
**Budget Impact:** \$43,573.00 – unbudgeted – use remaining FYE22 funds
  - E. IMRF Resolution 2022-04 - Uniform allowance  
**Action Requested:** Review & recommend approval of IMRF Resolution 2022-04 to the Board of Directors.  
**Budget Impact:** N/A
  - F. ETSB Maintenance Agreement – Discussion  
**Action Requested:** Provide further direction to staff.  
**Budget Impact:** N/A
  - G. 2023 DU-COMM Meeting Calendar  
**Action Requested:** Review & recommend approval of 2023 Meeting Calendar to the Board of Directors.  
**Budget Impact:** N/A
  - H. Surplus Equipment Disposal List  
**Action Requested:** Motion to declare list surplus and authorize disposal, per policy.  
**Budget Impact:** N/A
10. **Executive Closed Session for the purposes of discussing:**
- A. **Personnel matters (5 ILCS 120/2 (c) 1)**
  - B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
  - C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
  - D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)
11. **Other Business**
- A. Actions from closed session, if needed.
12. **Adjournment**