

DU-COMM

DuPage Public Safety Communications
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Board of Directors - Meeting Minutes

Tuesday, April 20, 2021 - 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL
Virtual via Zoom

Mayor Brummel called the meeting of the Board of Directors to order at 7:32 a.m.

1. Roll Call

Present:

Mayor David Brummel (Chairman)	City of Warrenville (at 420)	Manager Kathleen Gargano	Village of Hinsdale
Mayor Rod Craig (Vice-Chair)	Village of Hanover Park	Manager Scott Niehaus	Village of Lombard
Manager David Fieldman (Sec.)	Village of Downers Grove	Administrator Jeff O'Dell	Village of Roselle
Trustee Timothy Deutsche (Treas.)	Bloomingtondale FPD	Administrator Michael Guttman	City of West Chicago
President Nick Kosiara	Glenside FPD	Manager Michael Dzugan	City of Wheaton
President Brent Frank	Lisle-Woodridge FPD	Police Chief Robert Schaller	Village of Willowbrook
Administrator Evan Walter	Village of Burr Ridge	Manager Curt Barrett	Village of Winfield
Manager Kevin Barr	Village of Clarendon Hills	Administrator Al Stonitsch	Village of Woodridge
Administrator Bryon Vana	City of Darien	Fire Chief Andy Bonomo	York Center FPD
Manager James Grabowski	City of Elmhurst	Police Chief Patrick Ullrich	Village of Bartlett
Manager Mark Franz	Village of Glen Ellyn		

Staff: Executive Director Tegtmeyer (420), Deputy Director Lamela (420), Deputy Director Baarman (420), Finance/HR Manager Athitakis (420), Executive Secretary Keifer (420)

Guests: Attorney John Kelly, Ottosen DiNolfo Hasenbalg & Castaldo, Ltd., Hinsdale Asst. Mgr. Bloom

2. Pledge of Allegiance

Manager Fieldman, Manager Niehaus, and Chief Schaller joined the meeting at 7:34 a.m.

Mayor Brummel noted the retirement of Roselle Village Administrator, Jeff O'Dell, a stalwart of support for DU-COMM, terrific for Roselle, and will be missed. Manager Brummel read a letter of commendation for Administrator O'Dell. Administrator O'Dell thanked Mayor Brummel and Director Tegtmeyer and noted the 2009 Roselle consolidated with DU-COMM was the best move ever, and several of their Chiefs are very involved with DU-COMM.

3. Public Comment – None

(Submit any public comments by email to contact@ducomm.org or mail by Monday, 01/18/21 at 5:00 PM.)

4. Approval of Minutes

A. January 19, 2021

Mayor Craig made the motion to approve the January 19, 2021 minutes and Administrator Guttman seconded. The motion was approved by unanimous roll call vote.

5. Executive Director's Update

Director Tegtmeyer noted National Public Safety Telecommunications Week was celebrated last week and he thanked Staff and the support of member agencies. The Executive Committee will review the Real Estate Broker RFP for the sale of 600 Wall facility.

6. Old Business

DU-COMM

7. New Business:

A. Resolution 2021-02 Emergency Declaration – Extension 4

Mayor Craig made the motion to approve Resolution 2021-02 Emergency Declaration – Extension 4 and Chief Bonomo seconded. The motion was approved by unanimous voice vote.

B. Investment Policy

Director Tegtmeyer noted the Finance Subcommittee recommended the Policy, and the Executive Committee approved the Policy. Mayor Craig asked for clarification on the changes, and Manager Athitakis noted changes in line with GFOA, collateralization for all investments changed to 110% from 102%, and will diversify no more than 50% (from 40%) in any one bank. Administrator Guttman noted the change from three Institutions to two. Further discussion ensued and the Director noted the Deputy Directors' financial authority and roles, but the overall authority is under the Finance/HR Manager Athitakis and the Director, and reflected in the policy.

Mayor Craig made the motion to approve the Investment Policy as recommended by the Executive Committee and Administrator Guttman seconded. The motion was approved by unanimous roll call vote.

C. Select Nominating Committee for 2021 Board Elections

Director Tegtmeyer summarized the process and asked for volunteers to serve on the committee to create a candidate slate to serve on the DU-COMM Board of Directors and noted the Fire Districts will meet to select their four (4) Representatives. Mayor Craig, Manager Grabowski, and Manager Franz volunteered.

Mayor Craig made a motion to approve the Committee and Administrator Guttman seconded. The motion was approved by unanimous roll call vote.

8. Executive Closed Session

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

The Board of Directors did not go into closed session.

9. Other Business

Manager Franz provided an ETSB update and noted the new Chairman, Greg Schwarze. An IGA will be created for the two PSAPs that will incorporate the distribution of the \$1 million contribution in the budget. At the recent meeting the ETSB decided to proceed with the replacement of police and fire radios and the PAC will lead this decision. The DMMC will meet today to discuss their role to keep all members informed on this \$20-30 million dollar radio project.

10. Adjournment

At 7:55 Mayor Craig made a motion to adjourn the meeting and President Kosiara seconded. The motion was approved by unanimous roll call vote. Meeting adjourned.

The next Board of Directors is Tuesday, July 13, 2021, 7:30 a.m. at DU-COMM.

Respectfully submitted,

Christine Keifer

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