

# DU-COMM

## DuPage Public Safety Communications

420 N. County Farm Road  
Wheaton, IL 60187  
(630) 260-7500 Administration  
(630) 924-9280 Facsimile



### FREEDOM OF INFORMATION ACT

DU-COMM is a unit of local government formed under the Intergovernmental Cooperation Act (5 ILCS 220) by its member municipalities and Fire districts. DU-COMM is a 9-1-1 PSAP responsible for radio communications and dispatch of police, fire, and Emergency Medical Service (EMS) for forty-four (44) member agencies. DU-COMM's annual budget is approximately 18.6 million dollars. DU-COMM employs approximately one-hundred-eight (108) full-time employees and six (6) part-time employees. DU-COMM has a Board of Directors comprised of officials from member agencies, an Executive Committee; comprised of Board of Directors members and Police and Fire Chiefs, and Operations Committees, consisting of public safety personnel from member agencies.

#### FOIA Requests

Requests may be made using the DU-COMM FOIA request form (found at [ducomm.org](http://ducomm.org)), but use of the form is not required. Requests may be submitted in writing, orally, via US mail, email, phone, in person, or by any other means.

#### Requests by US mail should be sent to:

DU-COMM  
Attention: FOIA Officer  
420 N. County Farm Road  
Wheaton, IL. 60187

#### Requests by email should be sent to:

[help@ducomm.org](mailto:help@ducomm.org)

#### DU-COMM FOIA OFFICERS:

John Mostaccio, Deputy Director Operations  
Christine Keifer, Executive Secretary

#### Requests by FAX at:

630-924-9280

#### Records which may be available:

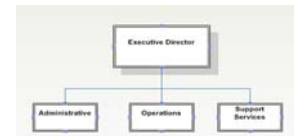
Written: Computer Aided Dispatch (CAD), Phone, Premier Mobile Data Client (PMDC), email  
Audio: 9-1-1 calls, Radio, Other

#### FOIA Fee(s)

DU-COMM may charge a fee of fifteen (.15) cents after fifty (50) black and white copies. For color copies, DU-COMM may charge a fee of (.07) cents per page. DU-COMM may charge a fee for other requested media forms, as follows: \$.25 per CD-R - \$.57 per DVD-R. DU-COMM may charge requester the cost associated with blank media, not listed here.

#### Functional subdivision:

DU-COMM is comprised of three (3) functional departments:  
Operations, Support Services, and Administration, under the direct control of the Executive Director.



#### DU-COMM Board of Directors:

Bartlett President Wallace  
Carol Stream Mayor Saverino, Sr.  
Downers Grove Mayor Tully  
Glenside FPD Trustee Kosiara  
Lisle Mayor Pecak  
Oak Brook Trustee Tiesenga  
Villa Park Mayor Bulthuis  
Wheaton Manager Dzugan  
Woodridge Administrator Halik

Bloomington FPD Trustee Deutsche  
Clarendon Hills President Austin  
Elmhurst Mayor Morley  
Hanover Park President Craig  
Lisle-Woodridge FPD President Frank  
Oakbrook Terrace Mayor Ragucci  
Warrenville Mayor Brummel  
Willowbrook Mayor Trilla

Burr Ridge Mayor Straub  
Darien Mayor Weaver  
Glen Ellyn Mayor McGinley  
Hinsdale Mayor Gargano  
Lombard Mayor Giagnorio  
Roselle Mayor Maglio  
West Chicago Administrator Guttman  
Winfield Manager Barrett

#### DU-COMM Executive Committee

Warrenville Mayor David Brummel  
Bloomington FPD Trustee Deutsche  
Winfield Manager Curt Barrett  
Burr Ridge Police Chief John Madden

Hanover Park President Rodney Craig  
Lisle-Woodridge President Brent Frank  
Glen Ellyn Police Chief Phil Norton  
Clarendon Hills Fire Chief Brian Leahy

Downers Grove Mayor Tully  
West Chicago Administrator Michael Guttman  
York Center FPD Chief Andy Bonomo

#### DU-COMM Member Agencies:

Bartlett FPD  
Bartlett PD  
Bloomington FPD  
Burr Ridge PD  
Carol Stream FPD  
Carol Stream PD  
Clarendon Hills FD  
Clarendon Hills PD  
Darien PD  
Darien-Woodridge FPD  
Downers Grove FD

Downers Grove PD  
Elmhurst FD  
Elmhurst PD  
Glen Ellyn FC  
Glen Ellyn PD  
Glenside FPD  
Hanover Park FD  
Hanover Park PD  
Hinsdale FD  
Hinsdale PD  
Lisle PD

Lisle-Woodridge FPD  
Lombard FD  
Lombard PD  
Oak Brook FD  
Oak Brook PD  
Oakbrook Terrace FPD  
Oakbrook Terrace PD  
Roselle FD  
Roselle PD  
Villa Park FD  
Villa Park PD

Warrenville FPD  
Warrenville PD  
West Chicago FPD  
West Chicago PD  
Wheaton FD  
Wheaton PD  
Willowbrook PD  
Winfield FPD  
Winfield PD  
Woodridge PD  
York Center FPD

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## DU-COMM Freedom of Information Act - Request Form

**Date of Request:** \_\_\_\_\_ **Requestor:** Please complete first four boxes:

### 1. Requestor Information (optional):

**Printed Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

### 2. Incident Information:

**Complete Location:** \_\_\_\_\_

**Date of Incident:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Originating Telephone Number** \_\_\_\_\_  
(if known)

**Type of Incident:** \_\_\_\_\_

**Caller's name and address:** \_\_\_\_\_ (if known)

### 3. Material Requested:

Please specify the exact request, i.e.: specific piece of information, audio recording of 9-1-1 call, incident record ticket etc.:

\_\_\_\_\_

### 4. Please indicate form of requested materials (copies, emailed PDF, CD, WAV file, etc.):

\_\_\_\_\_

### DO NOT WRITE IN BOX BELOW – FIRE/POLICE DEPARTMENT USE ONLY

**Police/Fire Department:** \_\_\_\_\_ **Attn.: Chief:** \_\_\_\_\_

Under the Illinois FOIA statute, can the above request be granted? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please indicate reason:

\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_