

DU-COMM

DuPage Public Safety Communications

600 Wall Street
 Glendale Heights, IL 60139
 (630) 260-7500 Administration
 (630) 924-9280 Facsimile



FREEDOM OF INFORMATION ACT

DU-COMM is a unit of local government formed under the Intergovernmental Cooperation Act (5 ILCS 220) by its member municipalities and Fire districts. DU-COMM is a 9-1-1 PSAP responsible for radio communications and dispatch of police, fire, and Emergency Medical Service (EMS) for thirty-nine (39) member agencies. DU-COMM's annual budget is approximately 14.0 million dollars. DU-COMM employs approximately eighty-eight (88) full-time employees and eight (8) part-time employees. DU-COMM has a Board of Directors comprised of officials from member agencies, an Executive Committee comprised of members from the Board of Directors along with Police and Fire Chiefs, and Operations Committees consisting of public safety personnel from DU-COMM's member agencies.

FOIA Requests

To ensure all FOIA requests are processed efficiently, requestors should use the attached form, but use of the form is not mandatory. Requests may be submitted in writing, orally, via US mail, email, phone, in person, or by any other means.

Requests by US mail should be sent to:

DU-COMM
 Attention: FOIA Officer
 600 Wall Street
 Glendale Heights, IL. 60139

Requests by email should be sent to:

FOIA@ducomm.org

DU-COMM FOIA OFFICERS:

John Mostaccio, Communications Manager
 Christine Keifer, Executive Secretary

Requests by FAX at:

630-924-9280

Records which may be available:

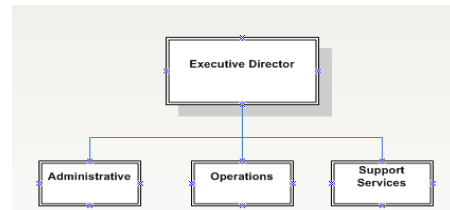
Written: Computer Aided Dispatch (CAD), Phone, Premier Mobile Data Client (PMDC), email
 Audio: 9-1-1 calls, Radio, Other

FOIA Fee(s)

DU-COMM may charge a fee of fifteen (.15) cents after fifty (50) black and white copies. For color copies, DU-COMM may charge a fee of (.07) cents per page. DU-COMM may charge a fee for other requested media forms, as follows: \$.25 per CD-R - \$2.60 per VHS - \$.60 per 3-1/2" disk. - \$.57 per DVD-R. DU-COMM may charge requester the cost associated with blank media, not listed here.

Functional subdivision:

DU-COMM is comprised of three (3) functional departments: Administration, Operations, and Support Services, all under the direct control of the Executive Director.



DU-COMM Board of Directors:

Bartlett President Kevin Wallace
 Darien Mayor Kathleen Weaver
 Glenside FPD Trustee Nicholas Kosiara
 Lombard Mayor Keith Giagnorio
 Roselle Mayor Gayle A. Smolinski
 West Chicago Administrator Michael Guttman
 Woodridge Administrator Kathleen Rush

Bloomingtondale FPD Trustee Timothy Deutschle
 Elmhurst Mayor Steve Morley
 Hanover Park Mayor Rod Craig
 Oak Brook President Dr. Gopal Lalmalani
 Villa Park Mayor Deborah Bullwinkel
 Wheaton Manager Don Rose

Carol Stream Mayor Frank Saverino, Sr.
 Glen Ellyn Mayor Alexander Demos
 Lisle Mayor Joe Broda
 Oakbrook Terrace Mayor Anthony Ragucci
 Warrenville Mayor David Brummel
 Winfield Manager Curt Barrett

DU-COMM Executive Committee

Warrenville Mayor David Brummel
 Bloomingtondale FPD Trustee Timothy Deutschle
 Glen Ellyn Police Chief Phil Norton
 Roselle Police Chief Steve Herron

Hanover Park President Rodney Craig
 Wheaton Manager Don Rose
 York Center FPD Chief Andy Bonomo
 Winfield FPD Trustee Dan Keck

Lisle Mayor Joe Broda
 Carol Stream Manager Joe Breinig
 Elmhurst Fire Chief Jeff Bacidore

DU-COMM Member Agencies:

Addison FPD
 Bartlett FPD
 Bartlett PD
 Bloomingtondale FPD
 Carol Stream FPD
 Carol Stream PD
 Darien PD
 Darien-Woodridge FPD
 Elmhurst FD
 Elmhurst PD

Glen Ellyn FC
 Glen Ellyn PD
 Glenside FPD
 Hanover Park FD
 Hanover Park PD
 Itasca FPD
 Lisle PD
 Lisle-Woodridge FPD
 Lombard FD
 Lombard PD

Oak Brook FD
 Oak Brook PD
 Oakbrook Terrace FPD
 Oakbrook Terrace PD
 Roselle FD
 Roselle PD
 Villa Park FD
 Villa Park PD
 Warrenville FPD
 Warrenville PD

West Chicago FPD
 West Chicago PD
 Wheaton FD
 Wheaton PD
 Winfield FPD
 Winfield PD
 Wood Dale FPD
 Woodridge PD
 York Center FPD



DU-COMM Freedom of Information Act - Request Form

Date of Request: _____ **Requestor:** Please complete first four boxes:

1. Requestor Information (optional):

Printed Name: _____ **Email:** _____

Address: _____ **Telephone:** _____

2. Incident Information:

Complete Location: _____

Date of Incident: _____ **Time:** _____ **Originating Telephone Number** _____
(if known)

Type of Incident: _____

Caller's name and address: _____ (if known)

3. Material Requested:

Please specify the exact request, i.e.: specific piece of information, audio recording of 9-1-1 call, incident record ticket etc.:

4. Please indicate form of requested materials (copies, emailed PDF, CD, WAV file, etc.):

DO NOT WRITE IN BOX BELOW – FIRE/POLICE DEPARTMENT USE ONLY

Police/Fire Department: _____ **Attn.: Chief:** _____
Under the Illinois FOIA statute, can the above request be granted? Yes _____ **No** _____ **If no,**
please indicate reason:

Signature: _____ **Date:** _____